

[CAPTION]

**REQUEST FOR SERVICE**

The Clerk of the Court will issue a summons and petition for \_\_\_\_\_ (name) \_\_\_\_\_,  
\_\_\_\_\_ (address) \_\_\_\_\_. Plaintiff requests service of process as follows:

- \_\_\_\_\_ a. **Personal Service through the office of the Sheriff other than by return receipt delivery.**
- \_\_\_\_\_ b. **Service by Process Server authorized or appointed by the provisions of K.S.A. 60-303.**
- \_\_\_\_\_ c. **Service by return receipt delivery by the undersigned party or party's attorney.**
- \_\_\_\_\_ d. **Service by return receipt delivery by the Sheriff.**
- \_\_\_\_\_ e. **Other instructions: \_\_\_\_\_ .**

\_\_\_\_\_ **(Signature of Attorney)**  
**(Name), Attorney for (name of party)**  
**Bar Registration Number**  
**Address**  
**Telephone number**  
**[Facsimile number]**  
**[Email address]**