

File Stamp Date
Case Number _____

Prepared by:
Filer's name, SC#
Filer's address
Filer's phone number
{Filer's fax phone number}
{Filer's e-mail address}
Attorney for Judgment Creditor

In The District Court of _____ County, Kansas

Judgment Creditor name Judgment Creditor

vs. Case No. _____

Judgment Debtor name Judgment Debtor
Judgment Debtor address

Garnishee name Garnishee
Garnishee's address
Garnishee's county
{Garnishee's fax phone number (if known)}
{Garnishee's e-mail address (if known)}

Pursuant to Chapter 61 of
Kansas Statutes Annotated

Type of Service Requested: _____ by _____

**REQUEST FOR WRITTEN EXPLANATION
OF GARNISHEE'S COMPUTATION OF EARNINGS WITHHELD**

To the above-named Garnishee:

The Judgment Creditor requests that you provide a written explanation of your computations of the earnings withheld under the garnishment in effect hereunder for the following pay periods:

start date: _____
end date: _____

You shall submit the written explanation by affidavit to all parties and the court within 14 days after this request is served upon you. Attached is an affidavit form that you may use in complying with this Request.

Dated this ____ day of _____, ____.

Judgment Creditor or Attorney Signature
SC#

{If applicable, include the following:

This is a communication from a debt collector. This is an attempt to collect a debt and any information obtained will be used for that purpose.}

RETURN ON SERVICE OF REQUEST FOR WRITTEN EXPLANATION

I hereby certify that I have served this Request for Written Explanation of Garnishee's Computation of Earnings Withheld in the following manner:

(1) Personal Service. By delivering a copy of the garnishment order along with two copies of the answer form to each of the following persons on the dates indicated:

_____, _____
_____, _____
(Name) (Date)

(2) Agent Service. By delivering a copy of the garnishment order along with two copies of the answer form to each of the following agents authorized by appointment or by law to receive service of process on the dates indicated:

_____, _____
_____, _____
(Name) (Date)

(3) Service by Return Receipt Delivery. By causing to be delivered on the ____ day of _____, _____, a copy of the garnishment order along with two copies of the answer form by return receipt delivery to each of the following persons at the following address: _____

with such delivery made by the following person or entity: _____.
Attached hereto is a copy of the return receipt evidencing such delivery.

(4) Return Receipt Delivery Refused. By mailing on the ____ day of _____, _____, a copy of the garnishment order along with two copies of the answer form to each of the following persons at the following address: _____

(5) Mail Service. By mailing on the ____ day of _____, _____, a copy of the garnishment order, along with two copies of the answer form by first class mail to each of the following persons at the following addresses: _____

(6) Telefacsimile communication. By faxing on the ____ day of _____, _____, at ____ o'clock _m., a copy of the garnishment order, along with two copies of the answer form, to the following persons: _____

Number of transmitting machine: _____

Number of receiving machine: _____

(7) Internet electronic mail. By e-mailing on the ____ day of _____, _____, at ____ o'clock _m., a copy of the garnishment order, along with a copy of the answer form, to the following persons at the following e-mail addresses: _____

Transmitting person's e-mail address: _____

(8) No Service. The following persons were not served:

Pursuant to K.S.A. 53-601, as amended, I declare under the penalty of perjury that the foregoing is true and correct.

EXECUTED on _____, _____.

Signature, Sheriff or Process Server

